MAHAGURU INSTITUTE OF TECHNOLOGY
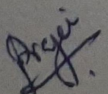
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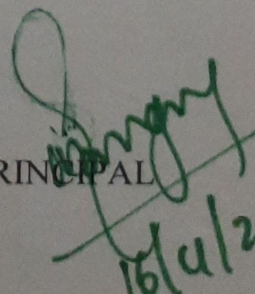
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report for the meeting conducted on 15-04-2021

Sl.No	Decisions	Actions Initiated
1	The internal KTU academic audit has to be completed.	The Principal instructed the IQAC coordinator to create an audit team and complete the internal audit on or before 22..1..2021.
2	The NAAC department file has to be audited.	The IQAC coordinator was asked to complete the audit of NAAC files 2019-2020 by the first week of May 2021.
3	The preparation of AQAR 2020-2021 need to be started.	The Principal instructed the AQAR preparation team to start the preparation of AQAR 2020-2021.
4	The Departments has to sign MOUs with industries.	HODs were assigned the task taking necessary steps to sign MOUs with industries.
5	A best student project (2020 - 2021) should be identified and appreciated.	The HODs are instructed to inform students regarding this competition and are asked to take necessary steps.
6	An action plan regarding the conduction of department programs needs to be prepared.	The HODs are directed to prepare and submit the action plan to IQAC.
7	The NBA accreditation works of different departments need to be carried out.	It is decided to conduct a workshop on NBA accreditation to the faculty.
8	Possibility of adopting a nearby technical school has to be checked out.	The HODs are instructed to check the possibility of adopting a nearby technical school.

IQAC COORDINATOR

PRINCIPAL